To apply to the online M.S. in Information Architecture & Knowledge Management with a concentration in User Experience Design, follow the steps below:

**REQUIRED APPLICATION MATERIALS:**
The following application documents may be submitted incrementally and will be digitally filed in your centralized portfolio.

- **Application Form:** Start the Kent State User Experience Design application online here: http://www.kent.edu/admissions/apply/online
  - *Helpful Hint:* Please ensure that you select a concentration of User Experience Design in the drop down menu. Leaving this field blank will slow down the review of your application.

- **Three (3) Letters of Recommendation:** These letters must be from professors and/or employers who are familiar with your work. To complete the letters of recommendation:
  1. Enter your recommenders’ contact information on the online application form
  2. Download the letter of recommendation form
  3. Complete your portion of the recommendation form
  4. Email or send the completed form to your recommender
  Once you complete and send the form, your recommenders will receive an email with instructions on how to submit their recommendation.
  - *Helpful Hint:* You can also collect the letters of recommendation directly and email them to: gradapps@kent.edu

- **Application Fee:** Submit the $45 application process fee. This fee may be paid online at the end of the application form.

- **Official Transcripts:** Submit your official undergraduate transcripts, plus any graduate coursework or degree(s) you may have earned. Send your transcripts via postal mail to the address below:
  
  Kent State University  
  Division of Graduate Studies  
  Cartwright Hall  
  650 Hilltop Drive  
  Kent, OH 44242
  
  - *Helpful Hint:* You can email your official electronic transcripts (if offered by your institution) directly to: gradapps@kent.edu

- **Goal Statement:** In two pages or less, explain why you are seeking a Master’s in IAKM with a concentration in User Experience Design and why you chose Kent State University.
  - *Submit to:* gradapps@kent.edu

- **Resume/CV:** Professional resume listing education and progressive professional responsibilities.
  - *Submit to:* gradapps@kent.edu
  
  - *Helpful Hint:* Check the status of your application at: http://www.kent.edu/graduatestudies/submit-documents